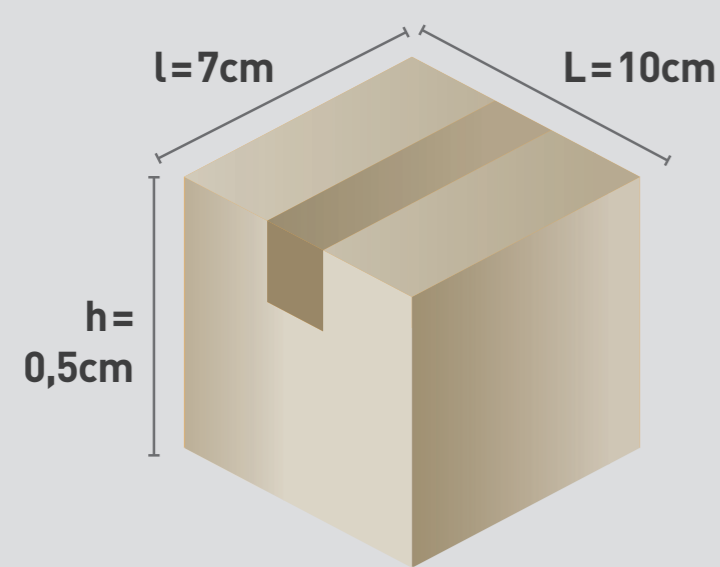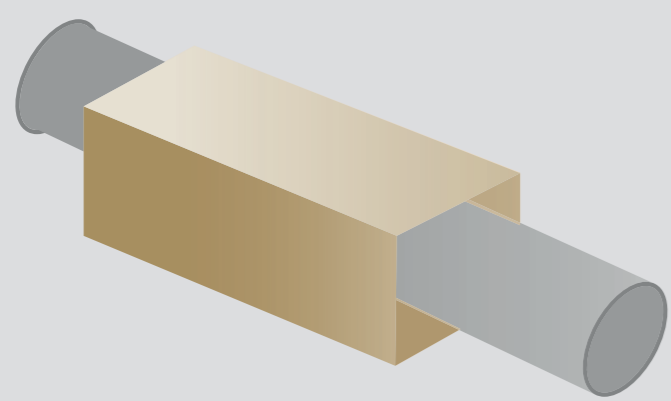# PACKAGING

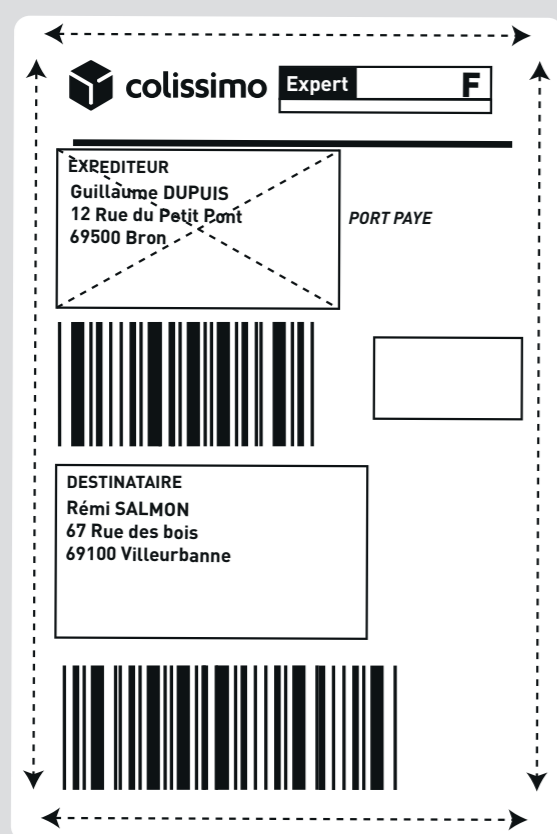## DURABLE, AND WELL MADE PACKAGINGS.

l=7cm L=10cm h= 0,5cm

- **All the products must be wrapped.**

- Respect the following dimensions:
  Max: L + W + H < 150 cm; L < 100 cm
  Min: L = 10 cm; W = 7 cm; H = 0,5 cm.

- A parcel between 150 cm and 200 cm or less than the minimum dimensions must be declared as outsize on your postage tool.
  Parcels over 200 cm are not allowed.

- **Use durable materials:**
  which do not impede the legibility of the label such as shiny plastic or cellophane.

- **To send cylindrical items:** use machine-friendly tubes (triangular or square protective tubes).

- **Make sure the parcel is stable:** wedge, fill, distribute the weight to stop it falling over.

- **Respect the minimum weight:**
  use all of the first weight bracket to make the parcel heavier if necessary and ensure that it is delivered correctly.

LABEL

WELL POSITIONED LABELS WITH COMPLETELY LEGIBLE BARCODES.

- One shipping label per parcel.

- Respect the minimum dimensions:
  L = 16 cm ; W = 11 cm.

- **Correctly printed label:** clean, without smudges or deletions, on paper which doesn't absorb water, label must be entirely contained within the borders of the paper.

- **Label positioned on one side of the parcel only:** the biggest side. Do not fold the label, do not let it overlap the edge.

WHAT NOT TO DO

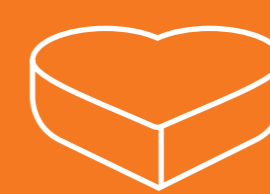- **Do not leave anything on the outside of the parcel:** avoid string, flaps, handles, etc.

- **You must not group parcels together** using string or strapping bands, etc.
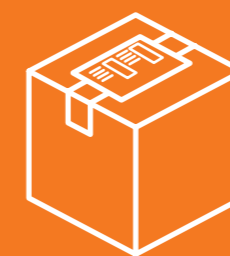
- **Avoid loose strapping bands.**

- **Unwrapped goods** are not accepted.

- **Avoid complex shapes** even when wrapped.

- **Do not glue the label:**
  > Over two flaps on the parcel
  > On an adhesive ribbon or tape
  > Over string or strapping bands.

- **Do not use the label** to close the parcel.

- **Do not cover the label with sticky tape,** strapping bands, string, or another label - even if only partially.

- **Do not use a plastic sheet or wallet** which can stop the barcode from being read.

colissimo

To pack
To ship
To satisfy

BEST PRACTICES

Parcel preparation tips

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